

FOWY Monthly Meeting MINUTES (Approved) on October 10, 2018

Absent: Patty, Dawn, Kisha; Felicia, Sydney, Hank

Guests: Erin, Leticia

Call to Order 6:30 PM (Allan)

- September Minutes approved (Luke/Steve)
- October Agenda approved (Arlyne/Ginger)

1. President's Welcome and Report (Luke)

- Welcome Dr. Kenner to meeting. She was elected to IHSA Board for a 3-year term and is mentoring other principals. She says USTA will fund \$60K of the \$100K tennis court improvement and WYHS will need to raise the remaining \$40K. Only 2 people have complained about the field/track development.
- Dr. Kenner thanks FoWY for our service to the school. She asks what we think of the WY Open House. What visitors like about the Open House are the relatable student tour guides, impressive student speakers, and Dr. Kenner's enthusiastic speech. Some improvement suggestions are to showcase sports and arts in both the gym and theater venues, give volunteers talking points and ask visitors guiding questions, and improve the broadcasting quality of the Academic Center presentation in the library.
- So far, 57 guests including Dr. Kenner have RSVP. We decide it isn't necessary to reply to their RSVP's. We expect many more will attend so we don't need to promote it heavily.
- We should not send so many emails because we could reach a saturation point.

2. Committee Reports

- a. **Alumni** (Jessica): 50 alumni from Facebook alumni group and Constant Contact are interested in being involved with FoWY events.
- b. **Annual Fund/Grants** (Stephanie): Need to contact Mr. Winkler about his Spring grant awards. Will send out Fall grant applications.
- c. **Communications** (Allan):
 - No student directory will be provided either online or in print since there doesn't seem to be much of a need for it. Mr. Soto can provide us any special reports if we need them.
 - We created fowy.communicate@gmail.com to schedule announcements, share photos, and store docs. After 2 committee meetings, we're more organized and have a communications plan. Arlyne has started to schedule the fundraising postings in the calendar and Steve created a spreadsheet of WY-related events.
 - We'll submit for the Weekly a "thank you for volunteering" message.
- d. **Community/Volunteer** (Lynne):
 - Will send email out instruction tomorrow for the Community Day and Open House and will provide t-shirts for volunteers.
 - FoWY Social is on 10/24 from 5-9pm at Park Tavern upstairs.
- e. **Development/Fundraising** (Ginger):
 - Arlyne will setup Donate button and promote Giving Tuesday on Facebook.
 - Every board member should have contributed to the Annual Student Fund before our upcoming drive to raise \$100K in Annual Student Fund.

- Schedule for fundraisers is as follow: Annual Student Fund ends in January, Just Get Sleep mattress sales is on 10/21, Campaign for WY starts in early November, Giving Tuesday is on 11/27, and Spring Bash is on 3/29.
- f. **Finance** (Jie): The Executive Committee approved the Development Director compensation and contract. We vote on FoWY's budget and approve it (Luke/Madeline). Fiscal YTD, there are \$27K in club deposit, \$7K in online store sales, and \$25K in Campaign for WY.
- g. **Nomination** (Luke): Hank will co-chair the nomination committee. Now we're not accepting new nomination to the board since the board is full.

Meeting adjourned 8:00 pm (Stephanie/Arlyne). Next Board meeting on Wednesday, November 14 at 6:30 pm in the Library.